

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CP-697

For: State and County Offices

2013 Compliance Reviews and Spot Checks

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

To ensure the accuracy of payments and integrity of FSA programs, County Offices are required to conduct compliance reviews and spot checks for producers selected for review through the National Compliance Review and Spot Check process.

The National Office has made its selection of producers for 2013 Compliance Review and Spot Check.

B Purpose

This notice informs State and County Offices of the following:

- the web address to view and print the list of producers selected for 2013 compliance reviews and spot checks
- additional guidance for performing 2013 compliance activities, including the following:
 - applicable programs
 - questions to document during compliance reviews and spot checks
 - availability of the 2013 compliance review database.

Disposal Date

October 1, 2013

7-12-13

Distribution

State Offices; State Offices relay to County Offices

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C 2013 Producer Selection List

The list of producers selected for 2013 compliance reviews and spot checks is posted on the Intranet at <http://fsaintranet.sc.egov.usda.gov/ffas/farmbill/ccc/default.htm>.

The 2013 producer list is broken down by State and county. Under each county, the following information will be displayed:

- producer's first and last name and/or business name
- TIN type ("E", entity or "S", Social Security).

Producers are listed in every State/county in which they are participating. County Offices shall perform compliance reviews and spot checks on all producers listed in their county throughout the year for all applicable programs and activities.

2 Additional Guidance for Performing 2013 Compliance Activities

A Programs/Activities Included in the 2013 Compliance Review Process

The following programs/activities are included in the compliance review process for 2013:

- ALAP
- ACRE
- BCAP
- CRP maintenance and practice checks
- DCP
- ELAP
- FSA-578's
- HELC/WC compliance
- LDP's/MAL's
- LFP/LIP
- MILC
- NAP (approved yield and general)
- RTCP
- SURE
- TAP
- TAAF.

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2 Additional Guidance for Performing 2013 Compliance Activities (Continued)

B Performing 2013 Compliance Reviews and Spot Checks

County Offices shall follow procedure in 2-CP, Part 3, Section 2.5 when performing compliance reviews and spot checks for programs in subparagraph A. Questions to document during compliance reviews and spot checks for all applicable programs/activities are provided in 2-CP, paragraphs 350 through 357.13.

When conducting compliance reviews and spot checks, County Offices shall check for:

- FSA-578 spot checks, the current year FSA-578, and any prior year FSA-578 that has been revised since the 2012 spot-check list dated June 11, 2012
- all other programs, any application/contract that has been approved for payment since the 2012 spot-check list dated June 11, 2012.

Note: See Notice AO-1561 for suggested cost saving efforts when travel funds are not available to conduct 2013 compliance reviews and spot checks.

C Availability of 2013 Compliance Review Database

Because of modifications, the compliance review database is **not** available to load 2013 results. Until further notice, County Offices shall maintain written documentation of all 2013 compliance review and spot check results in the County Office.

The National Office will issue a subsequent notice advising when the 2013 database is available for data entry.

D Contact Information

For questions about this notice:

- County Offices shall contact State Office Compliance Specialists
- State Offices shall contact Melonie Sullivan by either of the following:
 - e-mail to **melonie.sullivan@wdc.usda.gov**
 - telephone at 202-690-1003.